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# Eastern Kern

## Air Pollution Control District

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Glen E. Stephens, P.E.  
Air Pollution Control Officer

May 7, 2020

Board of Directors  
Eastern Kern APCD  
2700 "M" Street, Suite 302  
Bakersfield, CA 93301

**SUBJECT:** Wood Smoke Reduction Program Agreement with LS England Designs

Honorable Board:

In 2018, the Eastern Kern Air Pollution Control District (District) entered a Memorandum of Understanding (MOU) with the California Air Pollution Control Officers Association (CAPCOA) to participate in the Wood Smoke Reduction Program. The MOU requires the District to enter into agreement with local wood stove contractors and vendors willing to participate in distribution and installation of residential EPA certified clean heating devices.

LS England Designs (Contractor) has expressed interest in participating in the District's Wood Smoke Reduction Program. Agreement 05-001-2020 will allow the Contractor to provide equipment and services to eligible Eastern Kern residents that have been awarded a Wood Smoke Reduction Program voucher.

Three copies of the proposed agreement, a sample copy of which is attached, were sent to the Contractor to approve by signature and are expected to be returned to the District prior to the Board Meeting. If any significant changes are identified by the applicant, the item will be withdrawn and the Agreement will be held to the July 2020 Board Meeting.

**IT IS RECOMMENDED** your Board approve and authorize Chairman to sign Agreement No. 05-001-2020 with LS England Designs to participate in the Wood Smoke Reduction Program.

Sincerely,

Glen E. Stephens, P.E.  
Air Pollution Control Officer

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